

Educators are Providers of Resources to Promote Enhancement of overall System of Education

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ABSTRACT:

In educational institutions of all levels, there are number of goals and objectives, which all the members are committed towards achieving. Furthermore, they need to be well-informed in terms of various types of methodologies and procedures. The possession of various types of resources, i.e. financial, human, technical, material and information resources are regarded to be of utmost significance. These are made use of by all the members, belonging to all job positions in the hierarchy of educational institutions. The educators are required to possess these in order to carry out their job duties and responsibilities in a satisfactory manner. Furthermore, these are utilized by other members as well in order to carry out different types of tasks and activities in a well-organized manner. All these need to be managed and utilized in a moral and ethical manner and wastage should be prevented. Furthermore, inculcation of traits of diligence, resourcefulness and conscientiousness will be facilitating in doing well in one's job duties and generating desired outcomes. Hence, it is well-understood, as a consequence of making effective use of resources, one is able to achieve educational goals in a well-organized manner. Therefore, it is understood on a comprehensive basis that educators are providers of resources to promote enhancement of overall system of education. The main concepts that are taken into account in this research paper are, understanding the meaning and significance of resources, measures to be implemented in utilizing resources in an efficacious manner and advantages of utilizing resources in an efficacious manner.

Keywords: *Educators, Educational Institutions, Enhancement, Information, Job Duties, Managing, Resources, Students*

INTRODUCTION:

In educational institutions of all levels, educators have an important role to play. Throughout the implementation of their job duties, they are well-informed in terms of educational goals. The important educational goals are, promoting student learning, leading to effective growth and development of students and promoting enhancement of overall system of education. In order to achieve different types of goals and objectives, the educators need to possess resources. The different types of resources are, books, articles, reports, projects, newspapers, magazines, internet, tools, devices, apparatus, machinery, smart-boards and various types of technologies. These are regarded as the key in achievement of different types of educational goals (Azam, & Kingdon, 2014). Within educational institutions, the educators possess these resources or they make purchases of these. The educators are usually wholeheartedly committed towards putting into operation all types of job duties and responsibilities. Therefore, when they are determined, they ensure, they possess all types of resources, which are facilitating in carrying out their

job duties and responsibilities in a well-ordered and satisfactory manner.

The educators are required to be well-equipped in terms of their job duties and responsibilities (Calderon, n.d.). The different types of job duties and responsibilities that are put into operation by the educators are, implementing teaching-learning methods and instructional strategies in an appropriate manner; augmenting competencies and abilities among students; encouraging the participation of students in various types of academic activities; putting into operation various types of assessment strategies; organizing seminars and workshops; providing extra-classes to students; providing counselling and guidance services to students; helping the students to provide solutions to all their academic problems; encouraging students to achieve good grades and leading to effective growth and development of students. In order to carry out all types of job duties and responsibilities in an adequate manner, the educators need to possess sufficient amount of resources. Furthermore, resources will be facilitating in overcoming all types of setbacks. In addition, these will be prevented from giving rise to impediments within the course of generation of desired

outcomes. Therefore, generating information in terms of job duties and responsibilities is encouraging in leading to up-gradation of overall system of education.

Understanding the Meaning and Significance of Resources:

In order to carry out various types of job duties and responsibilities in a satisfactory manner, the educators are required to be well-informed in terms of various types of methodologies and procedures. These are referred to the ways of carrying out different types of job duties and responsibilities in a well-organized and satisfactory manner. These are complicated and manageable; these are put into operation in more amount of time or can be less time-consuming and these are carried out on one's own or through working in co-ordination with others. Hence, it is necessary for educators to be well-informed in terms of different types of methodologies and procedures. Before getting engaged in any types of job duties and responsibilities, the educators ensure, they are augmenting information in terms of these. Furthermore, these need to be utilized in a moral and ethical manner.

In putting these into operation in an efficient manner, the educators are required to manage resources. The different types of resources are utilized in an effective manner in order to carry out the job duties and responsibilities in an adequate manner. The educators need to be well-informed in terms of ways of managing resources in a satisfactory manner. Furthermore, they need to ensure, wastage is prevented. Therefore, an understanding of the meaning and significance of resources is acquired, when information is augmented in terms of different types of methodologies and procedures.

Within educational institutions of all levels, the individuals in leadership positions are in charge of providing and managing resources. They are vested with the authority and responsibility of making sure that resources are available within laboratories, libraries and classroom settings. Furthermore, they need to ensure that within educational institutions, there should be provision of all the resources, which are necessary in implementing teaching-learning methods and instructional strategies in an adequate manner. The lack of resources would give rise to impediments within the course of carrying out the job duties and responsibilities in a well-organized and satisfactory manner. Hence, it is understood on a comprehensive basis that one needs to possess adequate amount of resources in order to achieve educational goals.

The various types of resources need to be kept clean. The cleaning custodians are hired, who are carrying out the job duties of cleaning. Furthermore, it needs to be ensured, wastage of resources is prevented. The different types of technical resources, i.e. computers, lap-tops, I pads, scanners, printers, photo-copiers, audio-visual aids, projectors, smart-boards are to be

utilized in an effective manner. Furthermore, it needs to be ensured, excessive utilization of resources is prevented. For example, printers are utilized to take out print-outs. Hence, educators need to ensure, excessive printing is avoided. Therefore, one is able to acquire an understanding of the meaning and significance of resources, when these are utilized in an efficacious and satisfactory manner.

The educators make use of various types of teaching-learning methods and instructional strategies to impart information among students in terms of academic subjects and lesson plans. They need to implement the assessment strategies in such a manner, which are facilitating in promoting student learning and helping them to achieve different types of educational goals. Furthermore, they encourage the participation of students in various types of academic activities. Hence, the different types of resources are not only possessed by educators, but also by students, which would be facilitating in augmenting their learning and understanding. Furthermore, educators are required to impart information among students in terms of ways of managing resources.

In order to be successful in putting into operation various types of job duties and responsibilities, management of resources is regarded as vital. Furthermore, in order to meet the expectations of educators, the students need to possess sufficient amount of resources. The students need to put emphasis on leading to up-gradation of listening skills. These are the skills, which are facilitating in augmenting information in terms of various types of subjects and concepts. Furthermore, the students are able to obtain answers to all types of questions and clarify their doubts in terms of various factors. As a consequence, students will be able to recognize the meaning and significance of utilizing different types of resources. Therefore, individuals are able to acquire an efficient understanding of the meaning and significance of resources, when these are utilized by students in an efficient manner.

Measures to be implemented in Utilizing Resources in an Efficacious Manner:

In educational institutions of all levels, the individuals, belonging to all job positions in the hierarchy are focused on carrying out their job duties and responsibilities. In order to do well in one's job duties and responsibilities, achieve desired goals and lead to up-gradation of overall system of education, the individuals are required to make use of different types of resources. Furthermore, all the members are required to inculcate the traits of morality, ethics, diligence, and conscientiousness. These are the traits, which are facilitating in coping with all types of dilemmas and challenging situations in an efficacious manner (Best Practices for Teacher Effectiveness, 2009). Furthermore, these are prevented from giving

rise to impediments within the course of generation of desired outcomes.

Throughout the implementation of various types of job duties and responsibilities within educational institutions of all levels, the educators need to be well-informed in terms of measures to be implemented in utilizing resources in an efficacious manner. The different types of measures need to be put into operation in a well-organized and disciplined manner. One of the important aspects that needs to be taken into account is, positivity needs to be reinforced in all types of measures. Therefore, measures to be implemented in utilizing resources in an efficacious manner are stated as follows:

Being well-informed regarding Job Duties and Responsibilities:

The educators are required to be well-equipped in terms of their job duties and responsibilities. The different types of job duties and responsibilities that are put into operation by educators are, implementing teaching-learning methods and instructional strategies in an appropriate manner; augmenting skills and abilities among students; encouraging the participation of students in various types of academic activities; putting into operation various types of assessment strategies; organizing seminars and workshops; providing extra-classes to students; providing counselling and guidance services to students; helping the students to provide solutions to all their academic problems; encouraging students to achieve good grades and promoting enhancement of overall system of education.

In order to carry out all types of job duties and responsibilities in a satisfactory manner, the educators need to possess sufficient amount of resources. Furthermore, resources will be facilitating in overcoming different types of dilemmas. In addition, these will be prevented from giving rise to impediments within the course of generation of desired outcomes. Hence, generating information in terms of job duties and responsibilities is encouraging in leading to up-gradation of overall system of education. Therefore, being well-informed regarding job duties and responsibilities is considered as one of the indispensable measures to be implemented in utilizing resources in an efficacious manner.

Being well-equipped in terms of Methodologies and Procedures:

The educators are required to be well-informed in terms of various types of methodologies and procedures. These are referred to the ways of carrying out different types of job duties and responsibilities in a well-ordered and agreeable manner. These are complicated and manageable; these are put into operation in more amount of time or can be less time-consuming and these are carried out on one's own or through working in co-ordination with others. Hence,

it is necessary for educators to be well-informed in terms of different types of methodologies and procedures. Before giving lectures within classroom settings, the educators ensure, they are augmenting information in terms of these. Furthermore, these need to be utilized in a moral and ethical manner.

In putting these into operation in an efficient manner, the educators are required to administer the utilization of resources. The different types of resources are utilized in an effective manner in order to carry out the job duties and responsibilities satisfactorily. The educators need to be well-informed in terms of ways of utilizing different types of resources in a suitable manner. Furthermore, they need to ensure, wastage is prevented. Therefore, being well-equipped in terms of methodologies and procedures is one of the significant measures to be implemented in utilizing resources in an efficacious manner.

Managing Resources in an Efficient Manner:

Within educational institutions of all levels, the individuals in leadership positions are in charge of providing and managing resources. They are vested with the authority and responsibility of making sure that resources are available within laboratories, libraries and classroom settings. Furthermore, they need to ensure that within educational institutions, there should be provision of all the resources, which are necessary in implementing teaching-learning methods and instructional strategies in an adequate manner. The lack of resources would give rise to impediments within the course of carrying out the job duties and responsibilities in an efficient and successful manner. Hence, it is understood on a comprehensive basis that one needs to possess adequate amount of resources in order to achieve educational goals.

The various types of resources need to be kept clean. The cleaning custodians are hired, who are carrying out the job duties of cleaning. In some cases, the individuals keep rags and cleaning materials with them and carry out the job of cleaning on their own. Furthermore, it needs to be ensured, wastage of resources is prevented. The different types of resources within educational institutions are utilized for work-related purposes. Furthermore, it needs to be ensured, excessive utilization of resources is prevented. Therefore, managing resources in an efficient manner is an eminent measure to be implemented in utilizing resources in an efficacious manner.

Imparting Information among Students:

The educators need to put into operation different types of assessment strategies in such a manner, which are facilitating in promoting student learning and helping them to achieve different types of educational goals. Furthermore, they encourage the participation of students in various types of academic activities. Hence, the different types of resources are not only possessed

by educators, but also by students. These are the key in augmenting their learning and understanding. Furthermore, educators are required to impart information among students in terms of ways of managing resources.

In order to be successful in putting into operation various types of tasks and activities, related to academic learning, resources are considered essential. Furthermore, in order to meet the expectations of educators, the students need to possess sufficient amount of resources. The students need to put emphasis on leading to up-gradation of listening skills. These are the skills, which are facilitating in augmenting information in terms of various types of subjects and concepts. Furthermore, the students are able to obtain answers to all types of questions and clarify their doubts in terms of various factors. As a consequence, students will be able to recognize the meaning and significance of utilizing different types of resources. Therefore, imparting information among students is an expedient measure to be implemented in utilizing resources in an efficacious manner.

Utilizing Pioneering Methods and Materials:

With advancements taking place and with the advent of modernization and globalization, the educators are making use of various types of pioneering methods and materials. These are regarded as the key in imparting information among students in terms of different types of academic subjects and lesson plans. The different types of pioneering methods and materials are, smart-boards, educational creative apps, Power Points slides, and Artificial Intelligence. These are facilitating in promoting student learning and enabling them to acquire an efficient understanding of academic subjects and lesson plans. The educators need to ensure, they acquire an efficient understanding. Furthermore, they need to get engaged in regular practice. The regular practice is regarded as vital in augmenting information in terms of various types of subjects and concepts.

The students need to acquire an efficient understanding of different types of pioneering methods and materials. As a consequence, they will be able to do well in their job duties, achieve desired goals and meet the expectations of educators. Hence, it is understood in educational institutions of all levels that utilization of pioneering methods and materials is facilitating to the students, belonging to all grade levels on a comprehensive basis. Therefore, utilizing pioneering methods and materials is a renowned measure to be implemented in utilizing resources in an efficacious manner.

Managing Financial Resources:

The management of financial resources is regarded to be of utmost significance. These are the key in making purchasing of various products, acquiring services from service providers, transferring from one place to

another and fulfilling different types of needs and requirements. The educators need to be well-informed in terms of ways of managing financial resources. The educators are required to augment their information in terms of ways of managing financial resources in an appropriate manner. Furthermore, they need to ensure, wastage is prevented. The services are acquired from service providers in making use of these resources. The different types of resources are put into operation in a satisfactory manner by educators, when they are managing financial resources.

The service providers are to be paid for their services. Furthermore, these services are required to be used in bringing about changes in various factors. Hence, it is well-understood that management of financial resources will prepare the individuals to put into operation different types of tasks and activities in a satisfactory manner. Hence, this is an important task, which needs to be put into operation in an adequate manner. Therefore, managing financial resources is a notable measure to be implemented in utilizing resources in an efficacious manner.

Acquiring Efficient Understanding of Concepts:

The educators are required to be well-informed in terms of various types of academic subjects and lesson plans. The possession of appropriate information will make the educators well-prepared. As a consequence, they will be able to carry out their job duties and responsibilities in a well-ordered manner. Furthermore, the educators will render an important contribution in promoting student learning and enabling them to acquire an efficient understanding of academic subjects and lesson plans. Within the course of teaching academic subjects, the educators need to possess adequate awareness. They need to prepare the lectures, before giving them within classroom settings. Furthermore, the educators in some cases are teaching the same grade levels for years, hence, in such cases, they are well-informed in terms of concepts.

The educators are required to lead to up-gradation of motivation and concentration levels. These are regarded as vital in stimulating the mind-sets of the individuals (Being a Teacher, 2013). As a consequence, they will be able to carry out all types of job duties and responsibilities in a well-ordered and satisfactory manner. Hence, when educators are well-informed in terms of job duties and responsibilities, they will be able to contribute efficiently in achievement of different types of educational goals. Therefore, acquiring efficient understanding of concepts is a noteworthy measure to be implemented in utilizing resources in an efficacious manner.

Augmenting Skills and Abilities:

The educators are putting into operation their job duties of augmenting skills and abilities among students with the main objective of achieving the goal

of promoting student learning. The different types of skills are, communication skills, decision-making skills, critical-thinking skills, analytical skills, problem-solving skills, time-management skills, technical skills, creative skills, negotiation skills, leadership skills, personal skills, professional skills, presentation skills, artistic skills, intellectual skills, and public-speaking skills. On the other hand, abilities, which are honed are, convincing, persuasion, planning, organizing, directing, controlling, co-ordinating, emotional intelligence, systems thinking, possessing the abilities to work under stress, putting in efforts to one's best abilities, coping with various types of dilemmas and challenging situations in a satisfactory manner.

The educators are making use of various types of resources in leading to up-gradation of different types of skills and abilities. The students need to pay adequate attention. One of the important aspects that students need to ensure is, they are not overwhelmed by any types of stressful situations. This is necessary in generating information in terms of various types of subjects and concepts. Hence, augmenting skills and abilities is necessary on the part of educators as well in making effective use of various types of resources. Therefore, augmenting skills and abilities is a prolific measure to be implemented in utilizing resources in an efficacious manner.

Honing Confidence Levels:

The educators are required to hone their confidence levels, when they are to utilize resources in an efficient manner. In some cases, the educators also feel anxious, when they are making use of various types of resources. The educators need to ensure, they acquire an efficient understanding. Furthermore, they need to get engaged in regular practice. The regular practice is regarded as vital in augmenting information in terms of various types of subjects and concepts. As a consequence, the educators will overcome the feelings of apprehensiveness and vulnerability. Furthermore, they will put in efforts to their best abilities in carrying out their job duties and responsibilities in a well-organized and satisfactory manner.

The students need to acquire an efficient understanding of different types of methods and materials. As a consequence, they will be able to do well in their job duties, achieve desired goals and meet the expectations of educators. Hence, it is understood in educational institutions of all levels that the up-gradation of confidence levels will be facilitating to the educators in generating desired outcomes. The students will be able to take pleasure in learning from the educators, who are confident in putting into operation their job duties and responsibilities. Therefore, honing confidence levels is a prolific measure to be implemented in utilizing resources in an efficacious manner.

Overcoming Feelings of Apprehensiveness and Vulnerability:

The educators do feel apprehensive and vulnerable, particularly when they are carrying out the job duties of teaching for the first time. Hence, it is apparently understood that educators in educational institutions of all levels aspire to be successful in their tasks and activities, hence, they need to overcome the feelings of apprehensiveness and vulnerability. Furthermore, they need to possess sufficient amount of knowledge in carrying out their job duties and responsibilities in a satisfactory manner. In order to be successful in one's job duties and responsibilities, it is necessary to develop mutual understanding with each other. The development of mutual understanding will enable them to understand each other's academic needs and requirements. As a consequence, educators will contribute efficiently in carrying out their job duties and responsibilities in a well-ordered manner.

The students need to acquire an efficient understanding of different types of methods and materials. As a consequence, they will be able to do well in their job duties, achieve academic goals and carry out the job duties in accordance to the expectations of educators. Hence, it is understood in educational institutions of all levels that overcoming the feelings of apprehensiveness and vulnerability will be facilitating to the educators in doing well in their job duties and generating desired outcomes. The students will be able to take pleasure in learning from the educators, who are confident in putting into operation their job duties and responsibilities. Therefore, overcoming feelings of apprehensiveness and vulnerability is a decisive measure to be implemented in utilizing resources in an efficacious manner.

Advantages of Utilizing Resources in an Efficacious Manner:

It is apparently understood that all the members, belonging to all job positions aspire to carry out their job duties and responsibilities in an efficient and regimented manner. Hence, they are required to make use of resources in a well-ordered and satisfactory manner. Furthermore, utilization needs to take place in a well-organized manner and wastage should be prevented (Agencies of Teacher Education, n.d.). The members of the educational institutions, belonging to all job positions need to acknowledge the meaning and significance of various types of resources. Furthermore, they need to make use of various types of resources in a well-ordered and disciplined manner. The utilization of resources in an efficacious manner is advantageous on a comprehensive basis. The different types of advantages are, leading to up-gradation of motivation and concentration levels; carrying out all types of job duties and responsibilities in a well-ordered manner; enhancing career prospects; meeting the expectations of individuals in leadership positions

and leading to up-gradation of overall system of education. These are stated as follows:

Leading to Up-gradation of Motivation and Concentration Levels:

In educational institutions of all levels, all the members aspire to carry out their tasks and activities in a well-ordered manner. Hence, when they are wholeheartedly committed towards generation of desired outcomes, one needs to put emphasis on leading to up-gradation of motivation and concentration levels. As a consequence, the mind-sets of the individuals will be stimulated towards doing well in one's job duties and generating desired outcomes. Furthermore, all the members will render an important contribution in coping with various types of dilemmas and challenging situations in an effective manner. In addition, these are prevented from giving rise to impediments within the course of putting into operation various types of job duties and responsibilities. Hence, it is understood on a comprehensive basis that leading to up-gradation of motivation and concentration levels is advantageous to all the members of the educational institutions in achievement of desired goals. Therefore, leading to up-gradation of motivation and concentration levels is regarded as one of the indispensable advantages of utilizing resources in an efficacious manner.

Carrying out all Types of Job Duties and Responsibilities in a Well-ordered Manner:

Carrying out all types of job duties and responsibilities in a well-ordered manner is regarded as vital for all the members, belonging to all job positions. In order to generate desired outcomes, the individuals are required to augment their knowledge and understanding in terms of various types of methodologies and procedures. Furthermore, the utilization of various types of pioneering methods and materials will be facilitating in doing well in one's job duties and responsibilities. In addition, all the members will be able to meet the expectations of individuals in leadership positions. Furthermore, educators and students will render an important contribution in promoting community well-being. All the job duties and responsibilities will be put into operation in a manner that are facilitating in promoting well-being and goodwill of community members. Therefore, carrying out all types of job duties and responsibilities in a well-ordered manner is one of the significant advantages of utilizing resources in an efficacious manner.

Enhancing Career Prospects:

Enhancing career prospects is regarded as one of the major goals of individuals, belonging to all job positions in the hierarchy. In order to enhance one's career prospects, the individuals are required to carry out their job duties and responsibilities in a well-

ordered manner. Furthermore, they need to augment their information in terms of different types of methodologies and procedures. With the advent of technologies, the individuals are making use of different types of modern, scientific and innovative methods and materials. The individuals are to acquire an efficient understanding of the concepts and get engaged in regular practice. The regular practice is facilitating in preparing oneself in an adequate manner to carry out job duties and responsibilities in a satisfactory manner. This is regarded as facilitating in promoting enhancement of career prospects. Furthermore, implementing ways to overcome impediments is regarded to be of utmost significance. Therefore, enhancing career prospects is an eminent advantage of utilizing resources in an efficacious manner.

Meeting the Expectations of Individuals in Leadership Positions:

Within the course of putting into operation their job duties and responsibilities, the individuals need to ensure, they meet the expectations of individuals in leadership positions. The leaders are vested with the authority and responsibility of imparting information among others members. Furthermore, acquiring an efficient understanding will be facilitating in generating desired outcomes. All the members aspire to carry out their job duties and responsibilities in a well-ordered and appropriate manner. Hence, when they are wholeheartedly committed towards generation of desired outcomes, one needs to put emphasis on leading to up-gradation of motivation and concentration levels. As a consequence, the individuals will put in efforts to their best abilities in doing well in their job duties and responsibilities, achieving desired goals and objectives and leading to up-gradation of overall system of education. Hence, all the members need to ensure, they are augmenting information in terms of job duties and methodologies, which are facilitating in generating desired outcomes. Therefore, meeting the expectations of individuals in leadership positions is an expedient advantage of utilizing resources in an efficacious manner.

Leading to Up-gradation of overall System of Education:

Leading to up-gradation of overall system of education is regarded as one of the major goals of individuals, belonging to all job positions in the hierarchy. The utilization of resources will be approving in generating information in terms of all the factors, i.e. implementing effective communication processes; making wise and productive decisions; inculcating the traits of morality and ethics; implementing the traits of diligence, resourcefulness and conscientiousness; reinforcing the traits of efficiency, honesty and truthfulness; being well-informed regarding job duties and responsibilities; being well-equipped in terms of

methodologies and procedures; utilizing different types of modern, scientific and innovative methodologies and materials; acquiring efficient understanding of concepts; augmenting different types of skills and abilities and forming cordial and amiable terms and relationships with each other. The acknowledgement and implementation of all these factors will be facilitating in generating desired outcomes. The implementation of the task of utilizing resources would be facilitating in generating desired outcomes. Therefore, leading to up-gradation of overall system of education is a meaningful advantage of utilizing resources in an efficacious manner.

CONCLUSION:

In educational institutions of all levels, educators provide resources to achieve all types of educational goals. Measures to be implemented in utilizing resources in an efficacious manner are, being well-informed regarding job duties and responsibilities, being well-equipped in terms of methodologies and procedures, managing resources in an efficient manner, imparting information among students, utilizing pioneering methods and materials, managing financial resources, acquiring efficient understanding of concepts, augmenting skills and abilities, honing confidence levels and overcoming feelings of apprehensiveness and vulnerability. Advantages of utilizing resources in an efficacious manner are, leading to up-gradation of motivation and concentration levels; carrying out all types of job duties and responsibilities in a well-ordered manner; enhancing career prospects; meeting the expectations of individuals in leadership positions and leading to up-gradation of overall system of education. Finally, it can be stated, resources are essential in promoting student learning and leading to up-gradation of overall system of education.

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